



AIRPORT PICKUP SERVICE

Airport Pickup Reservation Form

NAME OF STUDENT : _____
(IN BLOCK LETTERS)

Gender: **M / F** Passport Number: _____ Nationality: _____

Whatsapp Number: _____ Emergency Number to contact: _____

Name of Airline: _____

Flight Number: _____

Departure : Date: _____ Time : _____

Arrival Time: Date: _____ Time: _____

Departure Airport: _____ Arrival Airport: _____

Airport Pickup Time:

Option A: RM 100.00 / USD 33 - Arrival between 7am – 7pm

Option B: RM 150.00 / USD 50- Arrival between 7:01pm – 6:59am

Important Notes:

- If applied for Student Visa, please make sure you have already applied for Single Entry Visa at the Malaysian Embassy in your country.
- Before arrival, make sure all payment of fees have been done.
- Maximum of 1 large luggage bag and one hand carry are allowed.
- The charge for this airport pickup service is USD 33 / RM 100 per applicant (applies to arrival time between 7am – 7pm) and USD 50 / RM 150 per applicant (applies to arrival time between 7:01pm – 6:59am) . This service is chargeable for all.
- The charge of USD 100 / RM 300 will be charged if the arrival day and time falls on Malaysian Public Holidays.
- If the applicant is accompanied by other people, there is an additional charge for USD 16 / RM 50 per person for this service. Subject to approval by the management.
- If there is a change in flight schedule after you sent us the Airport Pickup Reservation Form; please contact admin@lea.edu.my with your new flight details no less than 3 working days to the revised arrival date. If you failed to do so, you will be charged additional. USD 33 / RM 100 or USD 100 / RM 300 for the last minute arrivals.
- If you do not arrive at the time as stated in the Airport Pickup Reservation Form, for whatever reason or LEA Education did not receive any notice of cancellation in flight details from you 3 days hours prior to your arrival, your payment will forfeited and you will need to reapply for airport pickup service.
- Any flight delay by Airline Company, student should send a notification to admin@lea.edu.my.
- By signing this, you agree to all rules and regulations of LEA.

Student's signature: _____

Date: _____